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## Minutes of a meeting of Atcham Parish Council

held on Wednesday 8<sup>th</sup> November 2023 at 7.30pm in Atcham Memorial Hall

### 1 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

**Present:** Cllrs Colin Wildblood (Chairman), Simon Adney, Laura Dixon, Martin Ruston, Robert Trow. Cllr Keith Daley was co-opted at Item 3 and joined the council for the rest of the meeting.

**Apologies:** Council resolved to accept apologies from Cllr Stephen Cook (personal commitment).

**Clerk:** Alison Utting

**Also:** SC Cllr Claire Wild. James Killick (Bunning & Price), Stuart Hughes (Mytton & Mermaid), Richard Burton (Longner Estate). PCSOs Lyn Birch and Stuart Roberts (left after item 2). 15 members of the public (14 left after item 2).

### 2 PUBLIC PARTICIPATION SESSION

**Parking problems** – 20 responses to the draft TRO have been received (see item 9). James Killick shared information about a proposed additional parking area for 60-120 vehicles to be provided on the west side of the river, in a project being put forward by Bunning & Price and the Longner Estate. Full details will be presented at a public meeting to be held on 5<sup>th</sup> December in the Memorial Hall (TBC). The hope would be to complete the car park by the Spring.

**PCSO Lyn Birch** reported that her team, which covers Atcham, is based at Pontesbury and covers around 300 square miles. Under the current zero tolerance policy on shoplifting, many hours of their time are taken with processing every reported incident. She also reported, though, that she has been proactive in securing funding to do more speed checks within the area and that these have been happening more often, for which Cllr Wild expressed thanks.

### 3 CO-OPTION

Keith Daley presented himself to the Council as a candidate, and consequently Council resolved to co-opt him by majority vote (Prop: LD. Sec: MR). Cllr Daley signed his Acceptance of Office and joined the table.

#### **4 DECLARATIONS OF INTEREST – None.**

**5 MINUTES** - It was resolved that the Chairman should sign the minutes of the parish council meeting held on 13th September 2023 as a true and correct record of that meeting. (Prop: SA. Sec: RT)

#### **6 PROGRESS REPORT**

- a) Changes to website** – The Clerk reported that the new Planning page has been created as requested (to replace the Planning Tracker), with a direct link to Shropshire Council’s online planning register.
- b) Facebook page** – The Clerk has created the ‘Atcham Parish Council’ page which has just a handful of followers at the moment.
- c) Lloyds banking** – The Clerk is now receiving paper statements but unable to do online banking as yet. CW and LD signed mandate to allow this.
- d) Planters** – The planting up has not yet been done. Daffodil bulbs are to be put in (see item 7). Clerk to contact Salop Leisure re further planting.
- e) Place Plan** - No further communication has been received from Mathew Meade with regard to possible alternative parking schemes for Atcham.
- f) White lines** – Graham Downes has indicated that they wish to replace the road surface where it is badly damaged before reinstating the white lines. This work will hopefully be progressed soon.

**7 SHROPSHIRE COUNCILLOR’S REPORT** – Cllr Claire Wild offered some spare daffodil bulbs for the planters. She mentioned that the consultation on the redevelopment of the Riverside area in Shrewsbury was attracting a good response. North West Relief Road – planning has been approved, with planning conditions currently going through the Committee.

#### **8 ANY OTHER REPORTS**

The **police** gave a report during the public session (see above).

The **Memorial Hall Committee** forwarded their grateful thanks for the recent grant and hope to have the wifi up and running very soon. The side room has also been newly-carpeted and it is hoped that these improvements will help in promoting the Memorial Hall facilities. The Clerk offered to update the details on the APC website and Facebook page.

#### **9 PARKING PROBLEMS**

Council reviewed the responses to the draft TRO and considered the new proposal being put forward by Brunning & Price (see item 2). Council agreed to publish a summary of the TRO responses and to wait until the B&P proposal has been fully

explored at the meeting on 5<sup>th</sup> December, before considering the parish council's next steps.

## 10 PLANNING

- a) Council considered the following **planning application** received in advance of this meeting:

Reference: **23/04668/FUL**

Address: The Walled Garden, Attingham Park

Proposal: Removal and replacement of two glasshouses

APC response: No comment

- b) There were no **planning decisions** published in advance of this meeting.

## 11 POLICIES

Council resolved to adopt the **Social Media and Digital Communication Policy** and reviewed the **Gifts and Hospitality Policy** and **Complaints Procedure**. (Prop: SA. Sec: MR. Nem con.)

It was agreed that the **passwords** for the APC website and Facebook page should be held in a sealed envelope by the Chairman.

- 12 **TRAINING** - The proposed sessions have been postponed.

## 13 FINANCE

- a) Council noted the following **payments** made since the last meeting:

Amount	Details	Power to spend
295.00	Clerk's salary (Oct)	LGA 1972 s112
300.00	Mem Hall wifi grant (13/09/23 14e)	LGA 1972 s137

Council agreed to make the following **payments**:

Amount	Details	Power to spend
70.26	Clerk's expenses	LGA1972s112, LGA (financial provisions) 1963 s5.
71.20	PAYE (month 7)	LGA 1972 s112

- b) Council approved the **accounts** and **bank reconciliation** to date.

## 14 PARISH MATTERS

MR proposed that speeding in the village be put on the next agenda, with a view to a) seeking to reduce the speed limit, with the increased number of vehicles turning for Attingham and the pub, and b) possibly upgrading the Vehicle Activated Signs.

## 15 CORRESPONDENCE

- a) **StreetScene** (Shropshire Council) – update on maintenance priorities (drains, hedges, etc.)
- b) **PCC, West Mercia Police** – Safer Roads Fund £150K available. Details sent to cllrs.
- c) **Lezley Picton** – Meet the Leader in Shifnal, 16<sup>th</sup> November.
- d) **Resident** – Complaint about overgrown hedges at The Glebe (Clerk to contact Housing Association); bins blocking footpaths (responsibility of individual residents and/or waste collection personnel); false penalty notices being placed on vehicles (not within our remit).
- e) **Highways** - Scheduled road closure: Unnamed Road Between Uffington and Berwick Wharf, Uffington . 28th January 2024 (1 day). Purpose: Severn Trent Water, remedial works to defective reinstatement.

**16 NEXT MEETING** – This will be on Wednesday 17<sup>th</sup> January at 7.30pm in the Memorial Hall.

*The Chairman declared the meeting closed at 8.45pm.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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